



## Regulations 2017 Awards Program

### NSD-PFC Award for Physiotherapy Research in Neurosciences (NSD-PFC Award)

The NSD-PFC Award for Physiotherapy Research in the Neurosciences was established in 2006 as a result of a joint effort between the Neurosciences Division of the Canadian Physiotherapy Association and the Physiotherapy Foundation of Canada. **The award of \$10,000**, jointly funded by NSD and PFC, is seed funding for mainly pilot or feasibility projects in the neurosciences. The successful applicant must be a member in good standing of the Neurosciences Division.

#### Criteria

1. Applicants may apply to multiple PFC awards, but will not receive more than one grant in a given year.
  2. Relevance to the practice of physiotherapy in neuroscience must be demonstrated in the proposal.
  3. Preference will be given to projects that are developmental in nature (i.e., not part of a larger project).
  4. Principal investigator must be a physiotherapist who EITHER:
    - a) Does not currently hold, or has not held in the past 3 years, a national or large (i.e. in order of \$50,000) provincial research grant. Applicant must demonstrate how the proposal could lead to further research on a larger scale.
    - or
    - b) Currently holds, or has held in the past 3 years, a national or large provincial research grant. Applicant must demonstrate how the proposal is a departure from their funded research and how the proposal could lead to further research on a larger scale.
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## **Regulations**

1. Research grants are awarded by the Physiotherapy Foundation of Canada on the advice of its Scientific Awards Committee (SAC). The Board of Directors of the Physiotherapy Foundation of Canada reserves the right to approve or decline any application.
2. Research projects must have a defined objective that is designed to further develop the art and science of physiotherapy. Research grants may be used to employ assistants (technical or professional) or student trainees, to remunerate professional advisors, to purchase materials and supplies, to buy and maintain equipment and supplies, and to support field travel costs related to research.
3. Research grant funds may not be used for the remuneration of the investigators directing the project, nor to cover any indirect costs of research often known as overhead.
4. The amount available for NSD-PFC Grants will be jointly determined and announced each year by the Executive of the Neurosciences Division and the Physiotherapy Foundation of Canada (PFC). Financial support from the NSD-PFC Grant Fund is intended for such items as the purchase or development of research specific software, consumables (including equipment of under \$500), travel to collect data and research methodology and statistical assistance (personnel).
5. Human and Animal Experimentation Ethical Considerations and Containment  
If the application concerns experiments involving human subjects or animals, research on somatic cell gene therapy and/or research involving pathogens and animal cells, then copies of the following certificates must be received no later than 60 days after the application deadline date:
  - Ethics certificate for research involving human subjects (include subject consent forms)
  - Certification for animal care
  - Requirement for containment (biohazards).

Investigators who are not associated with a university or hospital, and therefore may not have direct access to an ethics review committee, are advised to either establish a working relationship with an existing ethics review committee or to constitute a committee using the guidelines published by the Canadian Institutes of Health Research, Ottawa. For further information contact the Canadian Council on Animal Care, Ottawa and/or the Office of Biosafety, Laboratory Centre for Disease Control, Health Protection Branch, Health Canada, Ottawa.

### **Purpose**

6. Only projects that are directly relevant to the field of physiotherapy will be considered. Priority will be given to research projects that are perceived to be of maximum benefit to the practice of physiotherapy and society as a whole.

### **Guidelines**

7. Where more than one applicant is involved, a physiotherapist must be shown as principal investigator or co-investigator.
8. Research grants are ordinarily made for one year, July 1<sup>st</sup> to June 30<sup>th</sup>.
9. Research grants are not intended to cover the total cost of the research for which they are provided. Space and basic facilities at the institution concerned are prerequisite to an application.

### **Eligibility**

10. Research grants are open to individuals who hold a degree in physiotherapy and who are Canadian citizens, landed immigrants, or people who reside in Canada (for the duration of the grant) with a valid work or student visa. The research grant is open to CPA members only. If you are not a member of The Canadian Physiotherapy Foundation please visit <http://www.physiotherapy.ca/membership/how-to-join>.

### **Obligations of the Recipients**

11. The investigator must submit a final report on the work accomplished during the period of the research grant no later than 6 months after the end of the grant period (normally August 31). Please note that investigators who do not comply with this requirement will thereafter be ineligible for further funding from the Physiotherapy Foundation of Canada and the awards it administers.
12. It is expected that the research will culminate in peer-reviewed publications or presentations at national or international conferences or an application for further funding to a national or federal agency. A reprint of any such publication should be furnished to the Physiotherapy Foundation of Canada. Publications arising from research supported by the Physiotherapy Foundation of Canada or a Physiotherapy Foundation of Canada administered award must be acknowledged with the relevant sentence below:

*“This research was supported by the NSD-PFC Grant for Physiotherapy Research and administered by the Physiotherapy Foundation of Canada.”*

### **Application**

13. Applications are accepted only ONLINE and must be received by the Physiotherapy Foundation of Canada by January 29, 2017 to [rkelly@physiotherapy.ca](mailto:rkelly@physiotherapy.ca) and to [foundation@physiotherapy.ca](mailto:foundation@physiotherapy.ca). On the current Application Form applicants are responsible for making certain they are using current version of the application regulations and guidelines. Notification on the outcome of applications will be provided in writing usually by May. Award disbursement will commence in July.

#### **Email Confirmation:**

After submitting your application please be sure you receive a confirmation email from the Grants Program Manager. If you haven't received one, please contact [rkelly@physiotherapy.ca](mailto:rkelly@physiotherapy.ca) for receipt email confirmation.

14. Applicants must submit an electronic copy of the completed application and all attachments as a single PDF file. Submissions in other formats will not be considered. Applications and attachments should be typed single spaced and minimum font size 11. Illustrations should be drawn with clean black lines.
15. Applications should be prepared in such a manner that they can be read and understood in a general way without reference to any further material that may be provided in the appendices.
16. Applicants may not be part of any decision process relating to an application in which they have a vested interest.
17. Applicants for the NSD-PFC Award will show how the knowledge and understanding of physiotherapy in the management of neuroscience problems will be enhanced through its applications.
18. Applicants are invited to submit their application for funding in either official language.

### **Review Process**

19. Each application will be assessed by the Scientific Awards Committee (SAC) in relation to the priorities for research identified by the Physiotherapy Foundation of Canada and each particular award. It will be considered from the standpoint of its scientific merit and budget within the framework of the aforementioned regulations. A composite scoring scheme will be applied to each project based on defined criteria and funding will be recommended to projects achieving the highest composite scores while respecting the particular criteria of particular awards.

In the event where there is a tie or two or more highly rated applications, priority will be given to the application that optimizes clinician collaboration.

20. Written opinions and recommendations of reviewers will be made available to applicants upon request. Reviewers retain the right of anonymity.

### **Financial Administration**

21. When an application for a research grant is approved, the Physiotherapy Foundation of Canada will make payments in trust for the project to the Designated Financial Officer (DFO) at the sponsoring institution. Grants will be paid in full at the beginning of the granting period.
22. Unless the SAC deems otherwise, payment of the full amount of the award will normally be made at the commencement of the project (July). The recipient will provide an itemized account (with receipts) to PFC immediately following the period for which the funding was awarded. Unexpended monies during the period of the award will be returned to the NSD-PFC Joint Fund.
23. The total amount of the yearly awards to be made will be determined by the Neurosciences Division and PFC's Board of Governors in consultation with SAC. Monies which are not awarded in any one year will be added to the principal for reinvestment.
24. Funds will be in trust to an institution where the research is to be performed. It is the responsibility of the principal investigator to provide detailed evidence in the budget portion of the application as to the proposed manner in which the funds are to be used. When applicable, the proposal must include written consent of the institution to administer the funds on behalf of the applicant.
25. Alterations to this procedure are subject to approval by the PFC. PFC reserves the right to withdraw or take back funding in whole or in part. All applicants are required to sign an agreement at the time of application that the funds will be used exclusively for the purpose stated in the proposal.