

Observed Performance Criteria:

Please indicate if the physiotherapist assistant (PTA) applicant has demonstrated the **bolded** performance criteria. A bulleted list has been included with each performance criterion to provide examples of elements of performance. Please refer to the NPAG's 2012 *Essential Competency Profile for Physiotherapist Assistants in Canada* for further information related to the knowledge, skills and attitudes required by PTAs working under the supervision of a physiotherapist in Canada.

OBSERVED PERFORMANCE CRITERIA

Elements of performance indicated in bulleted form

Respects the autonomy of the client

- Obtains the client's consent to proceed prior to performing assigned tasks
- Respects each client's unique mix of characteristics, such as gender, age, ethnic origin, etc.
- Encourages the client to express his or her individual needs.
- Assists the physiotherapist to ensure that the client's needs are addressed
- Protects the client's dignity and right to privacy.

Demonstrates a commitment to the wellbeing of all clients

- Demonstrates an understanding of client-centred practice.
- Promotes the role and goals of physiotherapy (e.g., health promotion, disease prevention) to enhance individual and community health.
- Recognizes client needs outside the scope of physiotherapy and alerts the relevant health care team member in an appropriate manner.

Demonstrates ethical behavior

- Demonstrates trust, integrity, accountability, commitment, respect and compassion in all professional relationships.
- Communicates position and qualifications honestly.
- Assumes responsibility for own behaviour.
- Performs within the limits of personal competence within the practice setting.
- Identifies and communicates to the physiotherapist when a client's needs exceed the limits of one's knowledge, skill, or judgment.
- Discloses potential conflict of interest situations.
- Maintains client, family and organizational confidentiality.

Promotes client and provider safety in the provision of the assigned physiotherapy services

- Performs a physical environment risk assessment prior to client intervention and takes appropriate action.
- Safely operates and maintains equipment and supplies in accordance with manufacturer guidelines and the practice setting policies and procedures.
- Applies best practice body mechanics when performing interventions including moving, positioning, seating, ambulating and transferring clients.
- Follows established procedures regarding contra-indications, treatment precautions and safety factors associated with treatment interventions.
- Recognizes adverse reactions to intervention and takes appropriate action, including communicating findings.
- Addresses and reports (if necessary) any health care team member that appears to be providing service to the client in an unsafe or unethical manner.

Name of PTA applicant:

Name and initials of supervising PT:

<p>Performs selected measures or tests</p> <ul style="list-style-type: none"> • Collects qualitative and quantitative data related to the client's physical status and functional ability within set parameters. • Monitors client responses and status during the performance of assigned measures/tests (e.g., shortness of breath, pain) and takes appropriate action, including reporting the findings to the physiotherapist. • Reports the results of tests (e.g., documentation, verbal report).
<p>Reports client information to enhance the physiotherapist's assessment / reassessment processes</p> <ul style="list-style-type: none"> • Communicates new information to the physiotherapist in a complete and timely manner (e.g., client's family situation, home environment, health status).
<p>Contributes to the implementation of the physiotherapy interventions</p> <ul style="list-style-type: none"> • Orients the client to the treatment area (e.g., physical layout, equipment). • Provides information about relevant service policies (e.g., cancellation, absenteeism). • Reinforces to the client information about the effects of treatment and any inherent risks. • Obtains client consent prior to treatment intervention. • Performs assigned physiotherapy interventions (e.g., electrophysical agents, functional mobility, therapeutic exercises, teaching/education). • Facilitates client participation in the intervention activities (e.g., reinforces the physiotherapist's directions, provides encouragement). • Participates collaboratively as a team member in interprofessional client care.
<p>Demonstrates effective problem solving and judgment</p> <ul style="list-style-type: none"> • Discontinues specific interventions if safety is in question or if the client has an adverse reaction and reports the discontinuation to the physiotherapist. • Contributes to the development and revision of the intervention activities. • Progresses therapeutic interventions within the parameters assigned by the physiotherapist (e.g., endurance, strengthening exercises). • Provides the physiotherapist with information related to the selection and outcome of intervention activities (e.g., the appropriateness of the group).
<p>Reports observations</p> <ul style="list-style-type: none"> • Monitors client responses and status during the intervention. • Reports the client's subjective comments related to the intervention to the relevant health care team member in an appropriate manner. • Reports to the physiotherapist the client's responses to interventions or changes in the client's status.
<p>Develops, builds and maintains collaborative working relationships through effective communication with the client and within the health care team</p> <ul style="list-style-type: none"> • Demonstrates sensitivity to the uniqueness of others. • Uses various strategies of verbal and non-verbal communication. • Demonstrates an awareness of self-behaviours and the responses of others, and adapts communications appropriately. • Respects confidentiality and privacy. • Identifies and addresses conflict in a timely and respectful manner.
<p>Communicates in a professional manner</p> <ul style="list-style-type: none"> • Uses audience appropriate language, strategies and materials. • Responds to questions within knowledge and skill level, or refers as appropriate. • Seeks assistance or clarification as necessary. • Conveys information in a timely manner.

Name of PTA applicant:

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<p>Employs effective and appropriate written and electronic communication</p> <ul style="list-style-type: none"> • Produces written and electronic documentation (e.g., health record, patient hand-outs) that is accurate and precise, using appropriate terminology.
<p>Contributes to the implementation of the physiotherapy services within the broader health care system</p> <ul style="list-style-type: none"> • Demonstrates an understanding of physiotherapy services within the Canadian health care system. • Demonstrates an understanding of physiotherapist and PTA roles. • Seeks information about available resources in the health system or community to support client care.
<p>Contributes to the creation of an effective practice environment</p> <ul style="list-style-type: none"> • Manages time effectively. • Establishes priorities for client caseload management in consultation with the physiotherapist. • Maintains workload measurement/statistics in accordance with organizational standards. • Collaborates with health care team members about continuity in service delivery. • Uses and monitors equipment and space to support service delivery.
<p>Contributes to safe and cost-effective physiotherapy practice</p> <ul style="list-style-type: none"> • Participates in quality improvement activities. • Participates in the acquisition and evaluation of physical resources. • Participates in inventory control and supply management.
<p>Maintains and enhances competence through life-long learning</p> <ul style="list-style-type: none"> • Demonstrates an understanding of required job competencies through reflective practices. • Utilizes feedback (formal and informal) and self-evaluation to continuously improve knowledge and skills. • Seeks input to establish and implement a learning plan. • Participates in professional development opportunities (e.g., department in-services, courses).
<p>Contributes to the learning process of others</p> <ul style="list-style-type: none"> • Participates in mentoring. • Participates in PTA student preceptorship. • Serves as a resource to and supports learners.

By signing below I certify that I am the supervising physiotherapist for this physiotherapist assistant (PTA) applicant. I further certify that I have reviewed the list of performance criteria and have observed the applicant's performance in all **bolded** areas. All information given in this document is correct to the best of my knowledge. I understand that any false information or misrepresentation of facts in this application may disqualify the PTA applicant from CPA membership.

Supervising Physiotherapist:
 CPA physiotherapist member (if required) ¹:
 Date:

CPA membership #:
 CPA membership #:

¹ This form must be co-signed by a CPA physiotherapist member if the supervising physiotherapist is not a CPA member.